

PAMUNKEY REGIONAL LIBRARY BUDGET REPORT 2024/2025							
August	2024						
INCOME		Year to Date	Original Budget	Amended Amount	Amended Budget	\$ Remaining in Budget	% of Budget
Goochland		158,620	634,480	-	634,480	475,860	25%
Hanover		-	3,860,396	-	3,860,396	3,860,396	0%
King William		150,727	602,907	-	602,907	452,180	25%
State Aid		178,413	648,025	-	648,025	469,613	28%
Federal Aid		100,001	-	-	-	(100,001)	100%
Other		16,738	86,300	-	86,300	69,562	19%
Expenditure Refund		21,248	22,133	-	22,133	885	96%
Reserve Fund Appropriation		105,000	105,000	-	105,000	-	100%
<b>TOTAL</b>		<b>730,747</b>	<b>5,959,241</b>	<b>-</b>	<b>5,959,241</b>	<b>5,228,494</b>	<b>12%</b>
EXPENSES							
Books/Materials		107,835	765,103	-	765,103	657,268	14%
Continuing Education		1,400	19,000	-	19,000	17,600	7%
Contractual		38,811	223,000	-	223,000	184,189	17%
Equipment		12,426	118,000	-	118,000	105,574	11%
Insurance		18,838	17,300	-	17,300	(1,538)	109%
Rent/Facilities		41,103	139,000	-	139,000	97,897	30%
Salaries & Benefits		355,152	4,342,911	-	4,342,911	3,987,759	8%
Supplies		14,773	82,650	-	82,650	67,877	18%
Telephone		16,083	80,477	-	80,477	64,394	20%
Utilities		30,171	158,500	-	158,500	128,329	19%
Vehicle		1,222	13,300	-	13,300	12,078	9%
<b>TOTAL</b>		<b>637,814</b>	<b>5,959,241</b>	<b>-</b>	<b>5,959,241</b>	<b>5,321,427</b>	<b>11%</b>

Pamunkey Regional Library  
Monthly Warrants Report  
August 2024

<u>Issue Date</u>	<u>Check Number</u>	<u>Payee Name</u>	<u>Budget Category</u>	<u>Check Amount</u>
8/6/2024	00937632	7055 BRANDY HILL PLAZA ASSOCIATES LC	Rent/Facilities	\$ 8,375.24
8/6/2024	00937650	ASHLAND MEAT COMPANY	Utilities	\$ 30.00
8/6/2024	00937655	BAILEY LIVING TRUST	Rent/Facilities	\$ 3,382.50
8/6/2024	00937658	BAKER & TAYLOR	Supplies	\$ 448.53
8/6/2024	00937677	CENGAGE LEARNING INC	Books/Materials	\$ 53.98
8/6/2024	00937698	LLC COPY CAT PRINTING	Supplies	\$ 265.35
8/6/2024	00937711	DEMCO INC	Supplies	\$ 214.93
8/6/2024	00937717	DOMINION ENERGY VIRGINIA	Utilities	\$ 12,405.26
8/6/2024	00937718	DOMINION ENERGY VIRGINIA	Utilities	\$ 620.73
8/6/2024	00937745	DIETRA GARLAND	Lost Item Reimbursement	\$ 30.00
8/6/2024	00937787	KANOPY INC	Books/Materials	\$ 577.00
8/6/2024	00937799	LUMOS NETWORKS INC	Telephone	\$ 689.37
8/6/2024	00937803	HEATHER MAURY	Supplies	\$ 28.42
8/6/2024	00937811	MONTPELIER CENTER FOR ARTS AND EDUCATION	Rent/Facilities	\$ 2,495.46
8/6/2024	00937825	EMILY OLSEN	Lost Item Reimbursement	\$ 30.00
8/6/2024	00937827	OVERDRIVE INC.	Books/Materials	\$ 17,142.57
8/6/2024	00937840	RAINBOW PRODUCTIONS INC	Contractual	\$ 3,825.00
8/6/2024	00937886	VA NATURAL GAS	Utilities	\$ 483.87
8/6/2024	00937891	VERIZON	Telephone	\$ 591.76
8/6/2024	00937892	VERIZON	Telephone	\$ 3.76
8/6/2024	00937894	VERIZON WIRELESS	Equipment	\$ 2,031.97
8/6/2024	00002410E	LAWRENCE ENVIRONMENTAL GROUP	Supplies	\$ 644.74
8/13/2024	00937939	AWARE	Contractual	\$ 1,750.00
8/13/2024	00937940	BAKER & TAYLOR	Books/Materials	\$ 3,355.74
8/13/2024	00937980	COMMONWEALTH OF VIRGINIA - VITA	Telephone	\$ 893.89
8/13/2024	00937982	LLC COPY CAT PRINTING	Supplies	\$ 1,616.25
8/13/2024	00938004	DOMINION ENERGY VIRGINIA	Utilities	\$ 1,379.15
8/13/2024	00938029	FUN BOX INC	Contractual	\$ 375.00
8/13/2024	00938046	HOOPLA	Books/Materials	\$ 16,836.15
8/13/2024	00938053	IPRINT TECHNOLOGIES	Supplies	\$ 287.00
8/13/2024	00938100	MIDWEST TAPE LLC	Books/Materials	\$ 1,475.36
8/13/2024	00938116	OVERDRIVE INC.	Books/Materials	\$ 5,157.00
8/13/2024	00938140	RICHMOND TIMES DISPATCH	Books/Materials	\$ 703.79
8/13/2024	00938141	RICOH USA INC	Equipment	\$ 1,183.16
8/13/2024	00938197	VERIZON	Telephone	\$ 963.33
8/13/2024	00938198	VERIZON	Telephone	\$ 57.08
8/20/2024	00938227	PLLC ANN HARRITY SHAWVER, CPA	Contractual	\$ 2,707.50
8/20/2024	00938235	BAKER & TAYLOR	Books/Materials	\$ 8,532.66
8/20/2024	00938251	BRIGHTSPEED	Telephone	\$ 320.36
8/20/2024	00938253	KELLY BROWNING	Lost Item Reimbursement	\$ 22.99
8/20/2024	00938260	CENGAGE LEARNING INC	Books/Materials	\$ 449.84
8/20/2024	00938273	COMCAST CABLE COMMUNICATIONS MANAGEMENT LLC	Telephone	\$ 630.00
8/20/2024	00938280	COX COMMUNICATIONS INC	Telephone	\$ 165.25
8/20/2024	00938287	DEMCO INC	Supplies	\$ 70.42
8/20/2024	00938300	ENVISIONWARE INC	Contractual	\$ 9,014.51
8/20/2024	00938379	MIDWEST TAPE LLC	Books/Materials	\$ 2,002.30
8/20/2024	00938391	OVERDRIVE INC.	Books/Materials	\$ 2,324.30
8/20/2024	00938398	PLAYAWAY PRODUCTS LLC	Books/Materials	\$ 299.96
8/20/2024	00938404	RAPPAHANNOCK ELECTRIC COOPERATIVE	Utilities	\$ 638.90
8/20/2024	00938436	T-MOBILE USA INC	Equipment	\$ 3,939.80
8/20/2024	00938462	VERIZON	Telephone	\$ 1,043.60
8/20/2024	00938463	VERIZON	Telephone	\$ 3,280.16
8/20/2024	00002432E	CENTER POINT LARGE PRINT	Books/Materials	\$ 50.34
8/27/2024	00002454E	LAWRENCE ENVIRONMENTAL GROUP	Supplies	\$ 231.92
8/27/2024	00002457E	ORANGEBOY INC.	Contractual	\$ 1,266.00
8/27/2024	00938493	BAKER & TAYLOR	Books/Materials	\$ 773.23
8/27/2024	00938496	BLACKSTONE PUBLISHING INC.	Books/Materials	\$ 7.95
8/27/2024	00938526	CRYSTAL SPRINGS	Supplies	\$ 15.97
8/27/2024	00938575	IPRINT TECHNOLOGIES	Supplies	\$ 17.25
8/27/2024	00938607	MIDWEST TAPE LLC	Books/Materials	\$ 685.84
8/27/2024	00938618	OVERDRIVE INC.	Books/Materials	\$ 4,518.06
8/27/2024	00938636	RICOH USA INC	Equipment	\$ 914.03
8/27/2024	00938674	VERIZON	Telephone	\$ 379.35
				<u>\$ 134,705.83</u>

Warrants over \$10,000

8/6/2024	00937827	OVERDRIVE INC. Multiple Invoices	Books/Materials	\$ 17,142.57
8/13/2024	00938046	HOOPLA Single Invoice	Books/Materials	\$ 16,836.15
8/6/2024	00937717	DOMINION ENERGY VIRGINIA Multiple Invoices	Utilities	\$ 12,405.26

	7/31/2024	8/31/2024
<b>Prior Month Balance</b>	\$3,657,342.09	\$3,390,021.35
<b>Income</b>	\$525,940.38	\$264,863.42
<b>Interest</b>	\$0.00	\$0.00
<b>Expenses</b>	\$793,261.12	\$324,900.58
<b>Cash Balance</b>	\$3,390,021.35	\$3,329,984.19

AUGUST 2024 MONTHLY FUND BALANCE REPORT

	Total	Amount	Source	Details			
<b>MONTHLY BALANCE FORWARD</b>	<b>\$ 3,390,021.35</b>						
<b>INCOME:</b>							
Investment Unrealized Gains or (Losses)	\$ -						
		\$ 160,649.48	Goochland 1st Q FY25 Contribution and Manual Deposit				
		\$ 100,001.43	ECF Grant Reimbursement				
		\$ 651.80	Manual Deposit				
		\$ 978.31	Credit Card Deposit				
		\$ 454.94	Credit Card Deposit				
		\$ 424.72	Credit Card Deposit				
		\$ 349.45	Credit Card Deposit				
		\$ 306.19	Credit Card Deposit				
		\$ 293.00	Manual Deposit				
		\$ 266.05	Credit Card Deposit				
		\$ 253.20	Credit Card Deposit				
		\$ 234.85	Credit Card Deposit				
Other (Donations, Gifts, etc.)	\$ 264,863.42						
<b>EXPENSES</b>							
		\$ 269.06	August Fleet Fuel Charges				
		\$ 347.80	Utility Bill Payment to Hanover (Water/Sewer)				
		\$ 427.88	Utility Bill Payment to Hanover (Water/Sewer)				
		\$ 728.94	Utility Bill Payment to Hanover (Electric)				
		\$ 158.54	VSP Vision 08/15/2024				
		\$ 17,997.88	VRS September Contribution Payment				
		\$ 30,748.28	June Federal and State Tax Payment 9/15/2024				
		\$ 30,915.31	June Federal and State Tax Payment 8/30/2024				
		\$ 31,586.42	August Health Insurance Payment				
		\$ 385.19	Payroll Deduction 8/15/2024				
		\$ 105,117.62	Payroll Deduction 08/15/2024				
		\$ 1,533.76	Dental Insurance Bill Septemeber				
		\$ 4,519.53	July Purchasing Card Payment				
		\$ 4,640.59	VRS Hybrid Payment 9/15/2024				
		\$ 5,144.68	VRS Hybrid Payment 8/30/2024				
		\$ 8,060.28	August Purchasing Card Payment				
				\$ 773.23	8/27/2024	00938493	BAKER & TAYLOR
				\$ 7.95	8/27/2024	00938496	BLACKSTONE PUBLISHING INC.
				\$ 15.97	8/27/2024	00938526	CRYSTAL SPRINGS
				\$ 17.25	8/27/2024	00938575	IPRINT TECHNOLOGIES
				\$ 685.84	8/27/2024	00938607	MIDWEST TAPE LLC
				\$ 4,518.06	8/27/2024	00938618	OVERDRIVE INC.
				\$ 914.03	8/27/2024	00938636	RICOH USA INC
				\$ 379.35	8/27/2024	00938674	VERIZON
		\$ 7,311.68	Accounts Payable minus Epay for 8/27/2024	\$ 7,311.68			
				\$ 8,060.28	7/16/2024	00936988	VERIZON WIRELESS
				\$ 3,686.77	9/3/2024	00938705	BAKER & TAYLOR
				\$ 54.73	9/3/2024	00938724	CENGAGE LEARNING INC
				\$ 194.86	9/3/2024	00938725	CENTRAL VA WASTE MANAGEMENT AUTHORITY
				\$ 206.05	9/3/2024	00938739	COMCAST CABLE COMMUNICATIONS MANAGEMENT LL
				\$ 8,108.08	9/3/2024	00938754	DOMINION ENERGY VIRGINIA
				\$ 1,161.82	9/3/2024	00938764	ELAVON INC

AUGUST 2024 MONTHLY FUND BALANCE REPORT

				\$ 45.01	9/3/2024	00938782	GFL ENVIRONMENTAL
				\$ 679.32	9/3/2024	00938831	LUMOS NETWORKS INC
				\$ 1,129.23	9/3/2024	00938839	MIDWEST TAPE LLC
				\$ 662.63	9/3/2024	00938924	VA NATURAL GAS
				\$ 920.16	9/3/2024	00938928	VERIZON
				\$ 2,094.39	9/3/2024	00938931	VERIZON WIRELESS
				\$ 75.00	9/3/2024	00938942	LISA B WIERTEL
		\$ 19,018.05	Accounts Payable minus Epay for 9/3/2024	\$ 19,018.05			
				\$ 8,375.24	9/10/2024	00938951	7055 BRANDY HILL PLAZA ASSOCIATES LC
				\$ 30.00	9/10/2024	00938962	ASHLAND MEAT COMPANY
				\$ 2,500.00	9/10/2024	00938971	BAILEY LIVING TRUST
				\$ 5,347.81	9/10/2024	00938972	BAKER & TAYLOR
				\$ 512.08	9/10/2024	00938983	CENGAGE LEARNING INC
				\$ 3,810.14	9/10/2024	00939004	DOMINION ENERGY VIRGINIA
				\$ 83.62	9/10/2024	00939013	KATHRYN EMINHIZER
				\$ 16,521.36	9/10/2024	00939045	HOOPLA
				\$ 620.00	9/10/2024	00939069	KANOPY INC
				\$ 1,428.26	9/10/2024	00939096	MIDWEST TAPE LLC
				\$ 2,495.46	9/10/2024	00939099	MONTPELIER CENTER FOR ARTS AND EDUCATION
				\$ 9,191.70	9/10/2024	00939108	OVERDRIVE INC.
				\$ 2,920.02	9/10/2024	00939114	PLAYAWAY PRODUCTS LLC
				\$ 1,348.32	9/10/2024	00939127	RICOH USA INC
				\$ 800.93	9/10/2024	00939177	VERIZON
				\$ 4.15	9/10/2024	00939178	VERIZON
		\$ 55,989.09	Accounts Payable minus Epay for 9/10/2024	\$ 55,989.09			
List of individual payments/transfers	\$	324,900.58					
<b>TOTAL BALANCE</b>	\$	<b>3,329,984.19</b>					

<input checked="" type="checkbox"/> Org Key	Object	Description	Budget	Fiscal Year	Actual	Encumbrance
94	100501	PRL Fund / Cash & Csh Equiv	0.00		3,329,984.19	0.00

**Account Information**

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Real-Time Balance: 3,329,984.19

Pamunkey Regional Library  
 Monthly Deposit Report  
 August 2024

<u>Fiscal Year</u>	<u>Date</u>	<u>Description</u>	<u>Deposit</u>	<u>Posted to General Ledger</u>	<u>Amount Posted</u>
2025	8/16/2024	Credit Card Deposit	\$ 306.19	8/16/2024	\$ 306.19
2025	8/15/2024	Manuel Deposit	\$ 293.00	8/19/2024	\$ 293.00
2025	8/19/2024	Credit Card Deposit	\$ 285.24	8/21/2024	\$ 454.94
2025	8/20/2024	Credit Card Deposit	\$ 169.70		
2025	8/23/2024	Manual Deposit	\$ 651.80	8/23/2024	\$ 651.80
2025	8/29/2024	Credit Card Deposit	\$ 216.99	8/29/2024	\$ 978.31
2025	8/21/2024	Credit Card Deposit	\$ 194.22		
2025	8/23/2024	Credit Card Deposit	\$ 99.55		
2025	8/26/2024	Credit Card Deposit	\$ 343.45		
2025	8/22/2024	Credit Card Deposit	\$ 124.10		
2025	8/28/2024	Credit Card Deposit	\$ 165.00	8/30/2024	\$ 349.45
2025	8/27/2024	Credit Card Deposit	\$ 184.45		
2025	8/30/2024	Credit Card Deposit	\$ 170.40	9/3/2024	\$ 266.05
2025	9/3/2024	Credit Card Deposit	\$ 95.65		
2025	9/4/2024	Credit Card Deposit	\$ 98.65	9/5/2024	\$ 234.85
2025	9/5/2024	Credit Card Deposit	\$ 136.20		
2025	9/5/2024	Goochland 1st Q FY25 plus Manual Deposit	\$ 160,649.48	9/6/2024	\$ 160,649.48
2025	9/6/2024	Credit Card Deposit	\$ 142.75	9/9/2024	\$ 253.20
2025	9/9/2024	Credit Card Deposit	\$ 110.45		
2025	9/13/2024	ECF Grant Reimbursement Deposit	\$ 100,001.43	9/13/2024	\$ 100,001.43
2025	9/10/2024	Credit Card Deposit	\$ 181.75	9/16/2024	\$ 424.72
2025	9/12/2024	Credit Card Deposit	\$ 120.85		
2025	9/13/2024	Credit Card Deposit	\$ 122.12		
			<b>\$ 264,863.42</b>		<b>\$ 264,863.42</b>