

## SUPPLEMENTAL AGREEMENT

### PAMUNKEY REGIONAL LIBRARY BOARD - HANOVER COUNTY

THIS AGREEMENT is entered into November 1, 2000, by HANOVER COUNTY, a political subdivision of the Commonwealth of Virginia, ("the County"), and the PAMUNKEY REGIONAL LIBRARY BOARD, ("the Board"), established pursuant to Chapter 2 of Title 42.1 of the Virginia Code, Section 42.1-33 and following sections.

Whereas the parties have entered into an Agreement dated September 1996 setting out the terms of the appointment of members of the Board, and stating that the four counties which are parties to that Agreement will endeavor to provide funding for library services and that the Board will provide services within the counties, and

Whereas the parties to this Supplemental Agreement dated November 1, 2000 intend to describe the responsibilities of the parties in more detail.

Now Therefore in consideration of mutual benefits, the parties agree that in addition to appropriations for provision of public library services, the County shall provide to the Library:

1. Use of four (4) County-owned buildings located in Ashland, Hanover Courthouse, Mechanicsville and Rockville, and use of the building located at Montpelier. Specific conditions for the use and occupancy of those buildings may be the subject of further agreements of the parties.
2. Facilities maintenance, grounds upkeep and property insurance for the buildings mentioned above, and for the library premises leased by the Board at Atlee.

3. Option of inclusion in County groups for health insurance, Virginia Retirement System, and other employee benefit programs subject to the standard practices of processing, administering and accounting for such benefit programs prescribed by the County.
4. Option of use of County contracts for certain services, including those of the auditor and insurance consultant, for which direct purchase orders may be issued by the Library.
5. Option of use of County garage for bookmobile maintenance and van fleet maintenance and gasoline purchase in accordance with the billing practices prescribed by the County.
6. Option of payroll processing and paycheck services in compliance with standard processing requirements prescribed by the County.
7. Option of participation in the County "local area network."
8. Option of assistance from the County Attorney, Purchasing, Personnel, Finance, Community Resources, General Services and other departments as requested. The County Attorney shall serve as legal counsel to the Board, to the extent permitted by resources.
9. Option of participation in Hanover County employee activities and programs.

The Library shall provide library services within the County at the established locations and shall:

1. Adhere to requirements and provide documentation as requested by the County departments providing services to the Library.
2. Provide timely submissions of payroll information, for the purpose of processing paychecks.
3. Provide copies of the budget, fiscal audit report and management letter.
4. Provide information to the County administration to assist with County budget preparation.

All notices given pursuant to or in connection with this Agreement shall be in writing and delivered in person or mailed postage prepaid, certified mail, with return receipt requested, to the following addresses:

Pamunkey Regional Library Board: Fran Freimarck, Director  
P.O. Box 119  
Hanover, Virginia 23069


Approved as to form:

A. Lisa Barker  
Senior Assistant County Attorney

Date of Execution:

10/27/2000

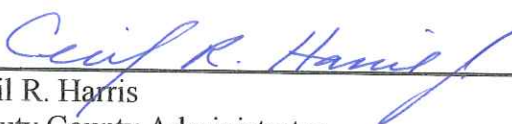
**PAMUNKEY REGIONAL LIBRARY BOARD**

By:   
Name: Fran Freimarck  
Title: Director

Date of Execution:

12/19/00

**HANOVER COUNTY**, a political subdivision of the  
Commonwealth of Virginia

By:   
Cecil R. Harris  
Deputy County Administrator