

**Pamunkey Regional Library Board of Trustees
Personnel Committee Agenda**

September 10, 2024 – 2:00 PM

Atlee Branch Library

1. Welcome and Call to Order
2. Agenda Approval
3. Committee Member Introductions
4. Review and Approve the Minutes of the December 18, 2024
Personnel Committee
5. Develop a Committee Meeting Schedule
6. Discuss development of the draft Job Description of the PRL
Director and FY 2025 Goals
7. Discuss development of the process and review schedule for the
Acting Director including final performance review
8. Develop development of a priority set of additional actions for
the Personnel Committee for FY 2025
9. Complete a Calendar of Tasks for the Committee
10. Adjournment