

STEP ONE: FIND US ONLINE



Scan this code

or

Visit www.pamunkeylibrary.org
Click **Reserve a Room**

STEP TWO: CHOOSE YOUR LOCATION

RESERVE NOW

- Scroll to find your preferred branch, then click
- Search for space by date/time or search for a specific space:

Enter your information then click **Search**

- Choose from available spaces then click **Book Now**

> Description

Showing 1 match, 1:00pm - 2:00pm, Wednesday, August 30, 2023

Goochland Meeting Room
Goochland Meeting Room
Next Booking Starts at 3:45pm

Features: Projector with HDMI/GA/Audio Inputs Projection screen 6 Tab...
Whiteboard Sink Blu-ray/DVD player Portable Sound System with m...
upon request) AV Adapter cord kit (available upon request)

110

Book Now



ASK@pamunkeylibrary.org



804-331-6726



your local branch

STEP THREE: SUBMIT YOUR RESERVATION

- Login using your library card number and PIN

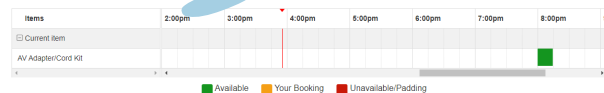
Booking Details



Gochland Meeting Room Remove
 Gochland Meeting Room
 110

Date: Wednesday, August 30, 2023
Time: 1:00pm - 2:00pm
Add Equipment

- Do you need additional equipment (e.g., cables and adapters)? If so, click **Add Equipment**
- Click the photo of the equipment you need
- The green bar indicates that the selected equipment is available. Click the green bar to select the item, then click **Add to Cart**
- Click **Checkout** 2 items / Checkout
- Complete the required fields on the Booking Details screen, including your agreement to Terms & Conditions
- Click **Submit My Booking**



STEP FOUR: CONFIRMATION

- Study and Collaborative room reservations are immediately confirmed by email
- Meeting room requests will be confirmed by email upon approval
- **CANCEL** reservations anytime using the link provided in your confirmation email

See you at the library!



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